WYOMING VALLEY SANITARY AUTHORITY
BOARD MEETING MINUTES

The regularly scheduled board meeting of the Wyoming Valley Sanitary Authority (WVSA) was held on Tuesday, July 23, 2019 at 5:30 p.m. at the WVSA wastewater treatment plant located in Hanover Township, PA, 18703.

I. Call to order:
Mr. Guesto, Chairman
- Mr. Guesto said the first order of business is to have a moment of silence for a dear member of our board, Betty Ann DeRoberto who passed away last month somewhat unexpectedly. We are going to miss her. She served this board faithfully and with dignity. She also was a good friend with everyone on the board.

II. Pledge of Allegiance.

III. Oath of office for the appointment of new board members:
- Letters of appointment were received from Exeter Borough and the City of Wilkes-Barre. Oath of office for appointment of Mr. John Morgan, Exeter Borough and Mr. Mike Belusko, City of Wilkes-Barre was administered by Atty. William T. Finnegan, Jr.

IV. Roll call:
Mr. Latinski, Secretary

Members present:
James Blandina
Dante Bovani, Jr.
Gerald Cross
Anthony Glazenski
Samuel T. Guesto, Jr.

Phillip Latinski
Bob Linskey
Jeff McLaughlin
John Morgan
Russell Singer

John Sopp
Thomas Wall
James Zarra
Mike Belusko

Members absent:
James Hankey (excused)
Joseph Mazur (excused)

Others present:
Jim Tomaine, P.E.
Tim Holden (Penneastern)
Ron Fitser
Bob Kalinowski (Citizens Voice)
Rachael Finnegan

Bernie Biga
Atty. Bill Finnegan, Jr. (Solicitor)
Al Damario
Sean McKeag (Citizens Voice)

Rob Krehely
Albert B. Melone
Luella Reese
Jason Carr, W.B.
V. **Announcements:**

*Mr. Guesto, Chairman*

- Mr. Guesto said an executive session was held to discuss personnel issues. Attorney Finnegan noted that two items were added to the agenda. The first item is under the Operations and Infrastructure Committee which will include a motion to extend an offer of $23,250 to purchase property in Hanover for WVSA plant use. The second item adds a motion under new business which will introduce a motion to authorize the solicitor to negotiate an agreement with Elliot, Greenleaf and Dean to perform work as local labor counsel.

VI. **Public comment period:**

- No public comments.

VII. **Approval of May 28, 2019 minutes:**

- Motion by Mr. Wall.
  - Motion seconded by Mr. Latinski.
  - Mr. Morgan and Mr. Belusko abstained.
  - Motion carried.

VIII. **Finance Committee report:**

*Mr. Cross, Chairman*

1) Mr. Cross made a motion to accept the 2017-2018 year-end audit.
   - Motion seconded by Mr. Latinski.
   - Motion carried unanimously.

2) Mr. Cross made a motion to accept and ratify the insurance proposal being presented by Joyce Insurance which includes cyber liability insurance.
   - Motion seconded by Mr. Wall.
   - Motion carried unanimously.

IX. **Stormwater Committee report:**

*Mr. Cross, Chairman*

- Mr. Cross made a motion to accept recommendations of WVSA Stormwater Committee to accept the recommendations from the Stormwater Appeals Board relative to the following appeals: Luigi and Stacey Pellegrino, Michael Chmiola and Cheri Marie Craven.
  - Motion seconded by Mr. Bovani.
  - Motion carried unanimously.

X. **Municipal Engineering Committee report:**

*Mr. Zarra, Chairman*

- Mr. Zarra made a motion for approval of Authorization 5 for stormwater engineering services with Herbert Roland and Grubic for services including, but not limited to, attendance at meetings with DEP to address technical comments and clarification to the Regional Pollutant Reduction Plan in an amount not to exceed $45,000.
  - Motion seconded by Mr. Sopp.
XI. Operations and Infrastructure Committee report:

Mr. McLaughlin, Chairman

1) Mr. McLaughlin made a motion to adopt WVSA Resolution No. 9 of 2019, approving policies and procedures with respect to the sale or lease of sanitary and or stormwater systems by municipalities in the WVSA service area.
   o Motion seconded by Mr. Bovani.
   o Motion carried unanimously.

2) Mr. McLaughlin made a motion to award a contract to Sikora Brothers Paving Inc. in the lowest responsible bid amount of $439,975 to complete plant paving and force main repair final paving at various force main repair location.
   o Motion seconded by Mr. Sopp.
   o Motion carried unanimously.

3) Mr. McLaughlin made a motion to ratify a contract with the Lancaster Area Sewer Authority for the sale of up to 70,000 nitrogen credits in the amount of $4.25 per credit.
   o Motion seconded by Mr. Cross.
   o Motion carried unanimously.

4) Mr. McLaughlin made a motion to amend the Highway 315 lease agreement for an additional 3,260 square feet of storage space.
   o Motion seconded by Mr. Sopp.
   o Motion carried unanimously.

5) Mr. McLaughlin made a motion to have an appraisal completed for the potential purchase of property located adjacent to the Pittston City interceptor.
   o Motion seconded by Mr. Cross.
   o Motion carried unanimously.

6) Mr. McLaughlin made a motion to negotiate right of way agreements with adjacent property owners for access to the Pittston City interceptor.
   o Motion seconded by Mr. Sopp.
   o Motion carried unanimously.

7) Mr. McLaughlin made a motion to award a contract to Multiscape Inc. in the lowest responsible bid amount of $469,000 for parking and stormwater improvements at the WVSA business office in Kingston.
   o Motion seconded by Mr. Sopp.
   o Motion carried unanimously.

8) Mr. McLaughlin made a motion to extend offer of $23,250 to purchase property in Hanover for WVSA plant use.
   o Motion seconded by Mr. Latinski.
o Motion carried unanimously.

XII. **Payment of operating budget bills:**  
*Mr. Robert Krehely, Director of Compliance and Administration*  
- Mr. Cross made a motion that the operating budget bills be paid.  
  o Motion seconded by Mr. Bovani.  
  o Mr. McLaughlin abstained.  
  o Motion carried unanimously.

XIII. **Payment of capital budget bills:**  
*Mr. Robert Krehely, Director of Compliance and Administration*  
- Mr. Cross made a motion that the capital budget bills be paid.  
  o Motion seconded by Mr. Sopp.  
  o Motion carried unanimously.

XIV. **Payment of special project bills:**  
*Mr. Robert Krehely, Director of Compliance and Administration*  
- Mr. Cross made a motion that the special project bills be paid.  
  o Motion seconded by Mr. Latinski.  
  o Motion carried unanimously.

XV. **Payment of cash refunds:**  
*Mr. Robert Krehely, Director of Compliance and Administration*  
- Mr. Cross made a motion that the cash refunds be paid.  
  o Motion seconded by Mr. Sopp.  
  o Motion carried unanimously.

XVI. **Payment of stormwater municipal savings account reimbursements:**  
*Mr. Robert Krehely, Director of Compliance and Administration*  
- Mr. Cross made a motion that a stormwater municipal savings acct. payment be made to Wilkes-Barre Township.  
  o Motion seconded by Mr. Sopp.  
  o Motion carried unanimously.

XVII. **Old business:**  
*Mr. Guesto, Chairman*  
- No old business.

XVIII. **New business:**  
- Mr. Bovani made a motion to authorize solicitor to negotiate agreement with Elliot, Greenleaf and Dean to perform work as local labor counsel.  
  o Motion seconded by Mr. Blandina.  
  o Motion carried unanimously.

XIV. **Next meeting:**
• The next meeting of the board is Tuesday, September 17, 2019 at 5:30 p.m.

XXI. Adjournment:
• Motion by Mr. Wall.
  o Seconded by Mr. Morgan.
  o Motion carried unanimously.