The regularly scheduled board meeting of the Wyoming Valley Sanitary Authority (WVSA) was held on Tuesday, December 17, 2019 at 5:30 p.m. at the WVSA treatment plant located in Hanover Township, PA.

I. Call to Order
   *Mr Guesto, Chairperson*

II. Pledge of Allegiance

III. Roll Call
   *Mr. Latinski, Secretary*

   **Members Present**
   - Mike Belusko
   - Samuel T. Guesto, Jr.
   - John Morgan
   - James Blandina
   - Phillip Latinski
   - Russell Singer
   - Gerald Cross
   - Joseph Mazur
   - John Sopp
   - Anthony Glazenski
   - Jeff McLaughlin
   - Thomas Wall
   - James Zarra

   **Members Absent**
   - Dante Bovani, Jr. (excused)
   - Bob Linskey (excused)
   - David Stochla (excused)

   **Others Present**
   - Jim Tomaine
   - Bernie Biga
   - Rob Krehely
   - Sandy Bartosiewicz
   - Atty. Bill Finnegan, Jr. (Solicitor)
   - Jeff Colella
   - Tim Holden (Penneastern)
   - Liza Thornton
   - Luella Reese

IV. Announcements
   Mr. Guesto announced we will have two motions under new business for a leave of absence requests for two of our employees. Mr. Guesto said he will also be appointing an AD HOC Committee to prepare terms of a 2020 voluntary employee severance plan. Further, Mr. Guesto will be appointing a Nominating Committee to recommend Board Officer appointments for the 2020 – 2021 Board Term.

V. Public Comment Period
   No public comments
VI. Approval of November 17, 2019 Minutes
- Motion by Mr. Morgan
  - Seconded by Mr. Sopp
  - Motion carried unanimously

VII. Finance Committee
  
  Mr. Cross, Chairperson

- Mr. Cross made a motion to authorize the proper officials to adopt the 2020 Wyoming Valley Sanitary Authority Operating Budget as distributed by memorandum dated December 6, 2019.
  - Seconded by Mr. Latinski
  - Motion carried unanimously

- Mr. Cross made a motion to authorize the proper officials to adopt the 2020 Wyoming Valley Sanitary Authority Stormwater Operating Budget as distributed by Memorandum dated December 6, 2019.
  - Seconded by Mr. Morgan
  - Motion carried unanimously

- Mr. Cross made a motion to authorize the proper officials to adopt the 2020 Wyoming Valley Sanitary Authority Sanitary Capital Budget as distributed by memorandum dated December 6, 2019.
  - Seconded by Mr. Sopp
  - Motion carried unanimously

- Mr. Cross made a motion to authorize the proper officials to adopt the 2020 Wyoming Valley Sanitary Authority Stormwater Capital Budget as distributed by Memorandum dated December 6, 2019.
  - Seconded by Sopp
  - Motion carried unanimously

- Mr. Cross made a motion to authorize the proper officials to adopt Resolution No 21 for a H20 PA Water Supply, Sanitary Sewer and Stormwater Grant of $1,163,137 from the Commonwealth Financing Authority to be used for the Susquehanna Avenue Force Main Replacement Project in Exeter, Pennsylvania.
  - Seconded by Mr. Belusko
  - Motion carried unanimously

VIII. Payment of Operating Budget Bills
  
  Mrs. Bartosiewicz, Budget and Finance Director

- Mr. Sopp made a motion that the Operating Budget Bills be paid
  - Seconded by Mr. Latinski

- Mr. McLaughlin abstained from any payments to Golden Business Machines

- Motion carried
IX. Payment of Capital Budget Bills  
_Mrs. Bartosiewicz, Budget and Finance Director_  
• Mr. Cross made a motion that the capital budget bills be paid  
  – Seconded by Mr. Sopp  
  – Motion carried unanimously

X. Payment of Special Project Bills  
_Mrs. Bartosiewicz, Budget and Finance Director_  
• Mr. Sopp made a motion that the Special Project bills be paid  
  – Seconded by Mr. Blandina  
  – Motion carried unanimously

XI. Payment of Cash Refunds  
_Mrs. Bartosiewicz, Budget and Finance Director_  
• Mr. Cross made a motion that the cash refunds be paid.  
  – Seconded by Mr. Sopp  
  – Motion carried unanimously

XII. Old Business

XIII. New Business

• Mr. Wall made a motion to approve a final 90 day leave of absence for Jeffrey Politz from December 13, 2019 to March 11, 2020 conditioned upon Mr. Politz and the union executing the Memorandum of Understanding prepared and submitted by the WVSA.  
  – Seconded by Mr. Latinski  
  – Motion carried unanimously

• Mr. Wall made a motion to approve the leave request of Frank Cawley pursuant to WVSA's Leave Policy for a period of 90 days effective December 20, 2019 and ending March 18, 2020.  
  – Seconded by Mr. Mazur  
  – Motion carried unanimously

• Mr. Guesto said he would like to appoint Mr. Cross, Finance Chairman, Mr. Wall, Personnel Chairman and Mr. Sopp, Board Treasurer to an AD HOC Committee to study and outline conditions of a 2020 Voluntary Employee Severance Plan.

• Mr. Guesto appointed a Nominating Committee consisting of Mr. Mazur, Mr. Latinski and Mr. McLaughlin who will convene and recommend a slate of Board Officers for the 2020-2021 Board Term.

• Mr. Guesto said for the record that he is very proud of the WVSA board and the work it has done over the past year instituting the new Stormwater Division while also keeping the same pace and excellent service on the sewage and
wastewater side. He indicated that good work was done by everyone on this board. They have put a lot of time in and he appreciates it. The Board has accomplished great things this year.

- Mr. Mazur commended Mr. Guesto for walking in like he did and taking over. Congratulations for a job well done

- Mr. Guesto thanked everyone

XIV. Next Meeting
The next board meeting is Tuesday, January 21, 2020 at 5:30 p.m.

XV. Adjournment
- Motion made by Mr. Wall
  – Seconded by Mr. Glazenski
  – Motion carried unanimously