

BOARD APPROVED
DATE 3/19/2024

**WYOMING VALLEY SANITARY AUTHORITY
BOARD MEETING MINUTES**

The regularly scheduled meeting of the Wyoming Valley Sanitary Authority Board of Directors was held on Tuesday, February 20, 2024 at 5:30 p.m. at the WVSA Plant located in Hanover Township, PA.

I. Call to Order

Mr. Guesto, Chairperson

II. Pledge of Allegiance

III. Roll Call

Mr. Latinski, Secretary

Members Present

James Blandina	Anthony Glazenski	John Morgan
Dante Bovani, Jr.	Samuel T. Guesto Jr.	John Sopp
Shawn Brown	Phillip Latinski	David Stochla
Joseph Chernouskas	Bob Linskey	Thomas Wall
Gerald Cross	Jeff McLaughlin	

Members Excused

Mike Belusko
Joseph Mazur

Others Present

Jim Tomaine, P.E.	Atty. William T. Finnegan Jr. (Solicitor)
Andy Reilly	Wendy Graves
Bernie Biga	Jeff Colella
Samantha Albert, P.E.	Kim Philbin
Sandy Bartosiewicz	

IV. Announcements

Mr. Guesto notified everyone that the meeting was being electronically recorded. Any citizen wishing to address the Board was asked to give their name and address prior to addressing the Board.

Mr. Guesto announced that the Board met prior to the meeting to discuss acquisitions and personnel items.

V. Public Comment Period

None.

VI. Approval of WWSA January 16, 2024 Regular Board Minutes.

Motion made by Mr. Latinski.

Seconded by Mr. Sopp.

Motion carried unanimously.

VII. Finance Committee Report

Mr. Cross, Chairperson

A. Mr. Cross made a motion to authorize the proper officials to set up a new bank account at M&T Bank for PENNVEST Loan transactions and interest payments for the East Side Interceptor Project.

Seconded by Mr. Sopp.

Motion carried unanimously.

B. Mr. Cross made a motion to authorize the proper officials to set up a new bank account at M&T Bank for deposits from the Luzerne County ARPA Grant for the East Side Interceptor Project.

Seconded by Mr. Morgan.

Motion carried unanimously.

VIII. Stormwater Committee Report

Mr. Cross, Chairperson

A. Mr. Cross made a motion to authorize the proper officials to prepare specifications, advertise and receive bids for the Abrahams Creek Streambank Restoration Project in Forty Fort and Mill Creek Mohegan Sun Streambank Restoration Project in Plains Township.

Seconded by Mr. Morgan.

Motion carried unanimously.

B. Mr. Cross made a motion to authorize updated annual administrative fee in the amount of \$7,500 for the Township of Lehman in connection with Non-MS4 Agreement with the Township of Lehman dated September 17, 2019.

Seconded by Mr. Sopp.

Motion carried unanimously.

C. Mr. Cross made a motion to authorize amended Stormwater partnership agreement with the Greater Nanticoke Area School District.

Seconded by Mr. Sopp.

Motion carried unanimously.

D. Mr. Cross made a motion to authorize Change Order No. 3 with Multiscape Inc. in the amount of \$9,193.27 for the Wyoming Valley West Rain Garden for fencing modifications.

Seconded by Mr. Morgan.

Motion carried unanimously.

IX. Operations and Infrastructure Committee Report

Mr. McLaughlin, Chairperson

- A. Mr. McLaughlin made a motion to authorize the proper officials to award a contract to Graymont (PA) Inc. in the lowest responsible bid amount of \$231.40/ton for High Calcium Quicklime.
Seconded by Mr. Bovani.
Motion carried unanimously.

- B. Mr. McLaughlin made a motion to authorize the proper officials to prepare specifications, advertise and receive bids for the Laboratory Re-Roofing Project.
Seconded by Mr. Glzenski.
Motion carried unanimously.

- C. Mr. McLaughlin made a motion to authorize the conveyance of three unimproved parcels of land to the Luzerne County Flood Protection Authority for the total consideration of \$19,500.00. Properties, which contain portions of the levee, are as follows: Tract 510 (PIN# 25-I8NE2-013-010-000), Tract 512 (PIN #25-I8NE2-013-008-000) and (PIN #25-I8NE2-013-011-000).
Seconded by Mr. Morgan.
Motion carried unanimously.

- D. Mr. McLaughlin made a motion to authorize the WVSA CEO, and in the CEO's absence the Board Chair or Chair of Operations and Infrastructure Committee, to approve and execute required documents for gas and electric procurement upon recommendation of the WVSA's energy consultant. The CEO, in conjunction with our energy consultant, shall provide updates to the Board on any such purchases.
Seconded by Mr. Bovani.
Motion carried unanimously.

X. Payment of Operating Budget Bills.

Mr. Cross, Finance Chairperson

Mr. Cross made a motion to approve payment of the Operating Budget Bills as accrued and expended as of February 2024 Board Report:

- Sanitary- \$951,554.31
- Stormwater- \$165,746.32
- Total for Operating Budget Bills- **\$1,117,300.63**

Seconded by Mr. Sopp.

Motion carried unanimously.

XI. Payment of Capital Budget Bills.

Mr. Cross, Finance Chairperson

Mr. Cross made a motion to approve payment of the Capital Budget Bills as accrued and expended as of February 2024 Board Report:

- Sanitary - \$177,402.70
- Stormwater- \$0
- Total for Capital Budget Bills- **\$177,402.70**

Seconded by Mr. Blandina.

Motion carried unanimously.

XII. Payment of Special Project Bills.

Mr. Cross, Finance Chairperson

A. Mr. Cross made a motion to approve payment of the Stormwater Special Project Bills, M&T Line of Credit as accrued and expended as of February 2024 Board Report: **\$319,656.05**

Seconded by Mr. Morgan.

Motion carried unanimously.

B. Mr. Cross made a motion to approve payment of the Sanitary Special Project Bills, Fidelity Loan as accrued and expended as of February 2024 Board Report: **\$187,566.11**

Seconded by Mr. Glzenski.

Motion carried unanimously.

XIII. Payment of Cash Refunds.

Mr. Cross, Finance Chairperson

Mr. Cross made a motion to approve payment of the Cash Refunds as requested in the February 2024 Board Report:

- Sanitary- \$1,094.22
- Stormwater- \$677.75
- Total for Cash Refunds- **\$1,771.97**

Seconded by Mr. Sopp.

Motion carried unanimously.

XIV. Payment of Stormwater Municipal Savings.

Mr. Cross, Finance Chairperson

Mr. Cross made a motion to approve payment from the Stormwater Municipal Savings Account to the Township of Pittston in the amount of \$31,939.00, the Borough of Edwardsville in the amount of \$2,835.00, the Borough of Duryea in the amount of \$3,850.00, the Township of Plains in the amount of \$149,971.50 and the Township of Hanover in the amount of \$122,770.82 for a total of **\$311,366.32**.

Seconded by Mr. Sopp.

Motion carried unanimously.

XV. Old Business

None.

XVI. New Business

Mr. Wall, Personnel Chairperson

- A. Mr. Wall made a motion to authorize the proper officials to implement status changes for Employee Number 3123 and Employee Number 3136 as discussed in Executive Session.

Seconded by Mr. Latinski.

Motion carried unanimously.

- B. Mr. Wall made a motion to approve 90-day unpaid leave extension request for Employee Number 3553 as discussed in executive session.

Seconded by Mr. Sopp.

Motion carried unanimously.

- XVII.** The next meeting of the Board is Tuesday, March 19, 2024 at 5:30 p.m.

XVIII. Adjourn

Motion made by Mr. Morgan.

Seconded by Mr. Bovani.

Motion carried unanimously.