

**WYOMING VALLEY SANITARY AUTHORITY  
BOARD MEETING MINUTES**

The regularly scheduled meeting of the Wyoming Valley Sanitary Authority Board of Directors was held on Tuesday, January 16, 2024 at 5:30 p.m. at the WVSA Plant located in Hanover Township, PA.

**I. Call to Order**

*Mr. Guesto, Chairperson*

**II. Pledge of Allegiance**

**III. Roll Call**

*Mr. Latinski, Secretary*

**Members Present**

Mike Belusko  
James Blandina  
Dante Bovani, Jr.  
Joseph Chernouskas

Gerald Cross  
Anthony Glazenski  
Samuel T. Guesto Jr.  
Bob Linskey

Jeff McLaughlin  
John Morgan  
John Sopp  
Thomas Wall (via phone)

**Members Excused**

Shawn Brown  
Phillip Latinski  
Joseph Mazur  
David Stochla

**Others Present**

Jim Tomaine, P.E.  
Andy Reilly  
Bernie Biga  
Samantha Albert, P.E.

Atty. William T. Finnegan Jr. (Solicitor)  
Wendy Graves  
Jeff Colella  
Brian McDermott

**IV. Announcements**

Mr. Guesto thanked everyone for coming out in the inclement weather. Mr. Guesto notified everyone that the meeting was being electronically recorded. Any citizen wishing to address the Board was asked to give their name and address prior to addressing the Board. Mr. Guesto announced that the Board met prior to the meeting to discuss personnel items. Mr. Guesto also announced that he has been reappointed to the WVSA Board by the Township of Hanover.

**V. Public Comment Period**

No public comment.

**VI. Approval of WWSA December 12, 2023 Regular Board Minutes.**

Motion made by Mr. Morgan.

Seconded by Mr. Sopp.

Motion carried unanimously.

**VII. Nominating Committee Report**

*Mr. Mazur*

- A. Mr. McLaughlin made a motion to accept the Nominating Committee recommendation to approve the following officers of the Board for the 2024-2025 Board Term:

Wyoming Valley Sanitary Authority  
Board Officers  
2024-2025

Samuel T. Guesto, Jr., Chairperson

Joseph Mazur, 1st Vice Chairperson

Dante Bovani, 2nd Vice Chairperson

Phillip Latinski, Secretary

Jeff McLaughlin, 1st Assistant Secretary

John Morgan, 2nd Assistant Secretary

John Sopp, Treasurer

Thomas Wall, 1st Assistant Treasurer

James Blandina, 2nd Assistant Treasurer

Seconded by Mr. Morgan.

Motion carried unanimously.

**VIII. Safety and Security Committee Report**

*Mr. Morgan, Chairperson*

- A. Mr. Morgan made a motion to authorize the proper officials to adopt the revised Workers' Compensation Panel of Physicians.

Seconded by Mr. Bovani.

Motion carried unanimously.

**IX. Stormwater Committee Report**

*Mr. Cross, Chairperson*

- A. Mr. Cross made a motion to authorize the proper officials to execute Change Order No. 2 with Multiscope Inc. in an amount not to exceed \$30,820.00 for the Wyoming Valley West High School Rain Garden Project.  
Seconded by Mr. Sopp.  
Motion carried unanimously.
- B. Mr. Cross made a motion to authorize the proper officials to prepare specifications, advertise and receive bids for the Motorworld Stormwater Basin Retrofit Project.  
Seconded by Mr. Morgan.  
Motion carried unanimously.
- C. Mr. Cross made a motion to authorize the proper officials to award a contract to Rutledge Excavating, Inc. in an amount not to exceed \$673,794.00 for the Swoyersville Creek Street Basin Retrofit Project, pending US EPA administrative review and approval.  
Seconded by Mr. Sopp.  
Motion carried unanimously.

**X. Operations and Infrastructure Committee Report**

*Mr. McLaughlin, Chairperson*

- A. Mr. McLaughlin made a motion to authorize the proper officials to prepare specifications, advertise and receive bids to furnish and deliver High Calcium Quicklime to the WWSA Plant.  
Seconded by Mr. Glazenski.  
Motion carried unanimously.
- B. Mr. McLaughlin made a motion to authorize the proper officials to accept a proposal from Material Matters, Inc. for credit marketing and trading services for compliance year 2024 in an amount not to exceed \$14,000.00.  
Seconded by Mr. Blandina.  
Motion carried unanimously.
- C. Mr. McLaughlin made a motion to authorize the proper officials to provide notice of termination of energy consulting agreement to Albierio Energy, LLC in accordance with the terms of their existing agreement.  
Seconded by Mr. Morgan.  
Motion carried unanimously.

- D. Mr. McLaughlin made a motion to authorize the proper officials to enter into Letter of Exclusivity for energy procurement services with World Kinect Energy Services effective upon termination of the Albierio Energy, LLC consulting agreement.  
Seconded by Mr. Sopp.  
Motion carried unanimously.
- E. Mr. McLaughlin made a motion to authorize the proper official to approve Change Order No.1 for Fehlinger Construction Group, LLC in an amount not to exceed \$26,335.34 for the reconstruction of existing chamber walls #1 and #2.  
Seconded by Mr. Blandina.  
Motion carried unanimously.
- F. Mr. McLaughlin made a motion to authorize the proper official to approve Change Order No.1 for Heisey Mechanical LTD.in an amount not to exceed \$3,080.39 for the fabrication and installation of new parts that were required due to unforeseen installation issues due to the misalignment of existing piping in can at Pump station 9B.  
Seconded by Mr. Wall.  
Motion carried unanimously.
- G. Mr. McLaughlin made a motion to authorize the proper officials to prepare specifications, advertise and receive bids for the Ross Street Pump Station Emergency Generator Project.  
Seconded by Mr. Sopp.  
Motion carried unanimously.
- H. Mr. McLaughlin made a motion to authorize the proper officials to prepare specifications, advertise and receive bids for the Kingston Third Ave Partial Force Main Replacement Project.  
Seconded by Mr. Sopp.  
Motion carried unanimously.

**XI. Personnel Committee Report**

*Mr. Wall, Chairperson*

- A. Mr. Bovani made a motion to approve Video Surveillance Policy.  
Seconded by Mr. Morgan.  
Motion carried unanimously.

**XII. Payment of Operating Budget Bills.**

*Mr. Cross, Finance Chairperson*

Mr. Cross made a motion to approve payment of the Operating Budget Bills as accrued and expended as of January 2024 Board Report:

- Sanitary- \$1,348,534.15
- Stormwater- \$138,746.05
- Total for Operating Budget Bills- **\$1,487,280.20**

Seconded by Mr. Sopp.

Motion carried unanimously.

**XIII. Payment of Capital Budget Bills.**

*Mr. Cross, Finance Chairperson*

Mr. Cross made a motion to approve payment of the Capital Budget Bills as accrued and expended as of January 2024 Board Report:

- Sanitary - \$32,964.51
- Stormwater- \$0
- Total for Capital Budget Bills- **\$32,964.51**

Seconded by Mr. Glzenski.

Motion carried unanimously.

**XIV. Payment of Special Project Bills.**

*Mr. Cross, Finance Chairperson*

A. Mr. Cross made a motion to approve payment of the Stormwater Special Project Bills, M&T Line of Credit as accrued and expended as of January 2024 Board Report: **\$95,800.92**

Seconded by Mr. Morgan.

Motion carried unanimously.

B. Mr. Cross made a motion to approve payment of the Sanitary Special Project Bills, Fidelity Loan as accrued and expended as of January 2024 Board Report: **\$246,288.94**

Seconded by Mr. Sopp.

Motion carried unanimously.

**XV. Payment of Cash Refunds.**

*Mr. Cross, Finance Chairperson*

Mr. Cross made a motion to approve payment of the Cash Refunds as requested in the January 2024 Board Report:

- Sanitary- \$0
- Stormwater- \$4,562.54
- Total for Cash Refunds- **\$4,562.54**

Seconded by Mr. Belusko.

Motion carried unanimously.

**XVI. Payment of Stormwater Municipal Savings.**

*Mr. Cross, Finance Chairperson*

Mr. Cross made a motion to approve payment from the Stormwater Municipal Savings Account to the City of Wilkes-Barre in the amount of **\$36,774.41.**

Seconded by Mr. Glzenski.

Motion carried unanimously.

**XVII. Old Business**

None.

**XVIII. New Business**

None.

**XIX.** The next meeting of the Board is Tuesday, February 20, 2024 at 5:30 p.m.

**XX. Adjourn**

Motion made by Mr. Morgan.

Seconded by Mr. Glzenski.

Motion carried unanimously.