

**SPECIAL PROJECTS EQUIPMENT OPERATOR**

The SPECIAL PROJECT EQUIPMENT OPERATOR is responsible for operation of the heavy equipment associated with the day-to-day Special Projects and its operations. This position is directed by and reports to the WVSA's Special Projects Coordinator (SPC). This position operates heavy equipment in the productive and efficient manner to assist in the repair, construct and maintain WVSA assets including but not limited to piping, manholes, and diversion chambers, right of ways, water lines, and water hydrants, pumping stations, sidewalks, buildings and appurtenances. This position operates the heavy equipment to perform stormwater services within the municipalities including catch basin replacement/rebuilding and well as piping and connections. This position also will construct and maintain stormwater facilities including BMPs ( Best Management Practices). Furthermore, this position will direct the Construction Laborers assigned to the special project. The position may require coordination and direct communication with other WVSA departments. This position requires communication with PA One Call all utility representatives as well as municipal employees. This position will adhere to WVSA's personnel policies and safety regulations. This position may also assist with equipment operation during emergency incidents at WVSA.

**WVSA Conformance Statements**

In the performance of their respective tasks and duties, the Special Projects Equipment Operator is expected to conform to the following:

Perform quality and professional work within deadlines with or without direct supervision.

Observe and report the daily status and condition of each special project by completion of a daily report.

Skillfully interact with WVSA employees, municipal employees, suppliers, utility workers, other contractors and third parties hired by WVSA.

Work effectively as a team leader on all WVSA special project assignments.

Report to and work and take direction from the Special Projects Coordinator.

## **Position Purpose**

This position will support, adhere and advance the full breath of the Wyoming Valley Sanitary Authority in providing the highest quality wastewater and stormwater treatment in a cost-effective, environmentally safe manner through the maintenance function of WVSA's operations. This position adheres to WVSA's management and safety protocols.

## **Responsibilities/Duties/Functions/Tasks**

### **Essential Functions**

This position will operate excavators and other heavy equipment as necessary to complete the repair, replacement or installation of WVSA and municipal assets. The individual provides direction to the Special Projects Construction Laborers during the day-to-day special project activities. Equipment operators as experts in the field, demonstrate their ability to handle, operate, and manipulate equipment with confidence, zeal and authority.

Operate all heavy equipment in a safe and efficient way according to all relevant laws, policies and procedures.

Perform daily safety and maintenance checks.

Clean heavy equipment as scheduled and ensure that it is safely and securely stored at the end of the work day.

Advise the Special Projects Coordinator on the job of any requirements for maintenance or repairs of equipment.

Participate in routine equipment maintenance and practice work place safety.

Have ability to understand and follow instructions, interpret blueprints, diagrams and plans.

Report to work on time and work past normal hours if necessary to complete assignments.

Must be mobile with ability to pull and lift various equipment and objects.

Will have to work in all weather and must prepare for both extreme heat and cold.

### **Minimum Qualifications:**

Previously worked in construction or the demolition environment as a Heavy Equipment Operator for at least seven (7) years, operating several of the following machines: Excavator, Dozer, High Reach, Wheel Loader, Skid Steer, or Grade-all. The operator must have knowledge of safety regulations and precautions pertaining to equipment use and must have or obtain a Pennsylvania State CDL Class A license within 6 months. Requires a working knowledge of sewer and storm lines/ catch basins. **Equipment Operators will be tested on excavation equipment utilized in the Special Operations Department.**

**Education:**

High school diploma or GED Equivalent, Formal training in Machine Operation from an accredited training facility, Osha Certified a plus.

**Agreement and Acknowledgement to this Position**

Employee Acknowledgement \_\_\_\_\_  
Signature/Date

Approved:

Dept. Head \_\_\_\_\_

Date \_\_\_\_\_

Director \_\_\_\_\_

Date \_\_\_\_\_

Board \_\_\_\_\_

Date \_\_\_\_\_